

**Cellular Wireless Service
Request for Proposal ("RFP")
For Services Beginning on or Around July 1, 2024**

Valley of the Sun United Way ("VSUW") is seeking responses to this RFP to retain a qualified vendor that will provide cellular wireless services, and associated devices, to the organization.

This RFP represents an open and competitive process. Proposals must be submitted and uploaded electronically to <https://vsuw.sendsafely.com/dropzone/sgriffin> no later than 11:59 PM (Arizona time) on June 5, 2024. Any proposals received after this date and time may not be considered. If you are unable to access the SendSafely file-sharing platform, proposals may be submitted to sgriffin@vsuw.org as a back-up option.

SCOPE OF SERVICES

VSUW is seeking responses to this RFP to retain cellular wireless services plans, and associated devices, utilized by employees that live in Arizona. The proposal should address a minimum quantity of 126 devices as described below.

Contractual terms for service and support should include pricing for 1-year and 3-year plans along with additional customer service options described below.

VSUW is seeking proposals for the following wireless services:

- 4G/5G Wireless Voice & Data Services
- 4G/5G Mobile Broadband Services

VSUW also is seeking proposals for the following wireless mobile devices:

Device	Quantity	Owned	Under Contract
Apple iPhone	78	74	4
Samsung Phone	20	19	1
Apple iPad	4	4	0
Samsung Tablet	5	5	0
Hotspot	19	19	0

In addition to cellular wireless services and devices, the proposal must include the following:

- Itemized list of accessories (e.g., chargers, cases, etc.)
- Non-profit discount options
- Data usage terms and cost, including international; all quotes must include an option for national unlimited data
- Transferring/keeping existing numbers
- Option for buying out accounts and devices still under contract
- Trade-in options for currently owned devices
- Direct shipping of new devices to VSUW staff (all in Arizona)
- Only vendors with the capability of 24/7 national and 5G coverage should submit a proposal, including prompt response times for customer service

EVALUATION

VSUW will evaluate submitted proposals based on the information provided in the proposal, evaluating alignment with the services requested in the above proposed Scope of Work; background, experience, and capabilities of the service provider; pricing and fee structures; and other related criteria. Evaluation methodology is proprietary and confidential to VSUW and will not be shared or disseminated.

SELECTION

A selection decision and notification is anticipated on or before **June 15, 2024**, with services commencing on or about **July 1, 2024**.

Contract terms and conditions will be determined upon selection of a proposal. All contractual terms and conditions will be subject to review and final approval by VSUW and will include scope, budget, and other necessary items.

Submission of a proposal neither guarantees a contract nor guarantees that VSUW will retain your services. Similarly, VSUW is not required to award any contract related to this RFP and may choose to award part or all of this contract to one or more service providers at its sole discretion.